

**The Ontario Caregiver Organization**

**Financial Statements**

**March 31, 2023**

June 7, 2023

## **Independent Auditor's Report**

To the Board of Directors of  
The Ontario Caregiver Organization

### **Opinion**

We have audited the financial statements of The Ontario Caregiver Organization (the Organization), which comprise the statement of financial position as at March 31, 2023, and the statement of operations and changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Ontario Caregiver Organization as at March 31, 2023 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

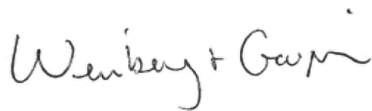
## **Auditor's Responsibility for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements. If such disclosures are inadequate, we will modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



CPA LLP  
Licensed Public Accountants  
Toronto, Ontario, Canada  
June 7, 2023

# The Ontario Caregiver Organization

## Statement of Financial Position As at March 31

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	2023	2022 (Note 11)
<b>Assets</b>		
Current assets		
Cash	\$ 3,038,013	\$ 1,668,068
HST receivable	129,066	115,024
Prepaid expenses	<u>31,362</u>	<u>32,228</u>
	3,198,441	1,815,320
Capital assets (Note 2)	<u>47,577</u>	<u>37,086</u>
	<u>\$ 3,246,018</u>	<u>\$ 1,852,406</u>
<b>Liabilities and Net Assets</b>		
Current liabilities		
Accounts payable and accrued liabilities (Note 3)	\$ 430,801	\$ 450,899
Due to Ministry of Health (Note 4)	861,534	1,353,233
Due to Ministry of Children, Community and Social Services (Note 4)	14,670	11,188
Deferred contributions – current portion (Note 5)	1,415,836	-
Deferred capital contributions – current portion (Note 6)	<u>24,547</u>	<u>14,428</u>
	2,747,388	1,829,748
Deferred contributions (Note 5)	471,943	-
Deferred capital contributions (Note 6)	<u>23,030</u>	<u>22,658</u>
	3,242,361	1,852,406
Net assets	<u>3,657</u>	<u>-</u>
	<u>\$ 3,246,018</u>	<u>\$ 1,852,406</u>

# The Ontario Caregiver Organization

## Statement of Operations and Changes in Net Assets Year Ended March 31

	2023	2022
Revenue		
Contributions (Note 5)	\$ 3,735,028	\$ 3,596,125
Amortization of deferred capital contributions (Note 6)	23,601	31,688
Donation	3,465	-
Other revenue	<u>192</u>	<u>-</u>
	3,762,286	3,627,813
Expenses		
Compensation	1,882,501	1,897,478
Program and services	1,045,467	1,027,233
Awareness and resources	265,868	221,132
Office and administrative	251,565	192,238
Professional and consulting fees	166,711	143,126
Occupancy costs	88,459	88,338
Amortization	23,601	31,688
Honorariums	18,727	21,494
Board	<u>15,730</u>	<u>5,086</u>
	<u>3,758,629</u>	<u>3,627,813</u>
Excess of revenue over expenses	3,657	-
Net assets, beginning of the year	<u>-</u>	<u>-</u>
Net assets, end of the year	<u>\$ 3,657</u>	<u>\$ -</u>

# The Ontario Caregiver Organization

## Statement of Cash Flows Year Ended March 31

	2023	2022
Cash flows from operating activities		
Excess of revenue over expenses	\$ 3,657	\$ -
Items not affecting cash or operations		
Amortization of deferred capital contribution	(23,601)	(31,688)
Amortization of capital assets	<u>23,601</u>	<u>31,688</u>
	3,657	-
Changes in non-cash working capital		
HST receivable	(14,042)	178,038
Prepaid expenses	866	(8,512)
Accounts payable and accrued liabilities	(20,098)	44,251
Due to Ministry of Health	(491,699)	102,839
Due to Ministry of Children, Community, and Social Services	3,482	11,188
Deferred contributions	<u>1,887,779</u>	<u>-</u>
	<u>1,369,945</u>	<u>327,804</u>
Cash flows provided in financing activities		
Additions to deferred capital contributions	<u>34,092</u>	<u>8,198</u>
Cash flows used in investing activities		
Acquisition of capital assets	<u>(34,092)</u>	<u>(8,198)</u>
Net increase in cash	1,369,945	327,804
Cash, beginning of year	<u>1,668,068</u>	<u>1,340,264</u>
Cash, end of year	<u>\$ 3,038,013</u>	<u>\$ 1,668,068</u>

# The Ontario Caregiver Organization

## Notes to Financial Statements

March 31, 2023

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### Nature of operations

The Ontario Caregiver Organization (the Organization) was incorporated without share capital by letters patent on March 16, 2018 under Section 211 of the Canada Not-for-profit Corporations Act. During the year, the Organization registered as a charity on May 25, 2022 under the Income Tax Act (Canada) and accordingly is exempt from income taxes.

The Organization's charitable objects are to advance education by providing training, programs and information services to caregivers living throughout the province of Ontario on topics such as, but not limited to, living with dementia, medical planning, palliative care, working with the healthcare team and caregiver well-being. To train and provide mentorship programs for caregivers, healthcare providers and staff from local agencies who serve caregivers with practical information, skills and resources, in order to improve their interactions, with caregivers caring for someone living with physical and/or mental illness and/or addiction or any other issue. To undertake activities ancillary and incidental to the above mentioned charitable purposes.

## 1. Significant accounting policies

### Basis of accounting

The financial statements of the Organization have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

### Revenue recognition

The Organization follows the deferral method of accounting for contributions.

Donations are recognized as revenue when received.

Other income is recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted contributions received for expenses related to the program funding operations and administration of the Organization are deferred and recognized in revenue as the related expenses are incurred.

Restricted contributions received for capital purchases are deferred and amortized to revenue on the same basis as the related capital items are amortized to expense.

### Capital assets

Capital assets are recorded at acquisition cost. Amortization is provided as follows:

Computer equipment	3 years	Straight line
Office furniture	5 years	Straight line
Leasehold improvements	Lease term	Straight line

# The Ontario Caregiver Organization

## Notes to Financial Statements

March 31, 2023

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### 1. Significant accounting policies (*continued*)

#### Use of estimates and assumptions

The preparation of the financial statements in conformity with Canadian standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of income and expenditures during the reported period. Actual results could differ from management's best estimates as additional information becomes available in the future.

#### Financial Instruments

The Organization initially recognizes financial instruments at fair value and subsequently measures them at each reporting date as follows:

<u>Asset/liability</u>	<u>Measurement</u>
Cash	Fair value
HST receivable	Amortized cost
Accounts payable and accrued liabilities	Amortized cost
Due to Ministry of Health	Amortized cost
Due to Ministry Children, Community and Social Services	Amortized cost

Financial assets measured at amortized cost are assessed at each reporting date for indications of impairment. If such impairment exists, the asset is written down and the resulting impairment loss is recognized in the statement of operations and changes in net assets balance for the period.

The Organization recognizes its transaction costs in net income in the period incurred.



# The Ontario Caregiver Organization

## Notes to Financial Statements March 31, 2023

### 2. Capital assets

	Cost	Accumulated amortization	Net 2023
Computer equipment	\$ 110,237	\$ 70,237	\$ 40,000
Office furniture	31,717	26,212	5,505
Leasehold improvements	<u>13,408</u>	<u>11,336</u>	<u>2,072</u>
	<u>\$ 155,362</u>	<u>\$ 107,785</u>	<u>\$ 47,577</u>

	Cost	Accumulated amortization	Net 2022
Computer equipment	\$ 76,145	\$ 55,808	\$ 20,337
Office furniture	31,717	19,721	11,996
Leasehold improvements	<u>13,408</u>	<u>8,655</u>	<u>4,753</u>
	<u>\$ 121,270</u>	<u>\$ 84,184</u>	<u>\$ 37,086</u>

### 3. Accounts payable and accrued liabilities

At March 31, 2023, there is \$21,256 (2022 - \$21,269) owing with respect to government remittances. Accounts payable are unsecured and not subject to any terms or covenants.

### 4. Due to Ministry of Health and Ministry Children, Community and Social Services

Amounts due to the Ministry of Health (MOH) and the Ministry Children, Community and Social Services (MCCSS) represent funds advanced that are repayable at the conclusion of the term of the funding agreement. The funders can either have the funds repaid or transfer the amounts owing to a subsequent funding agreement.

The changes in the balance are as follows:

	Balance, March 31, 2022	Add: due to Ministry	Less: repayment to Ministry	Balance, March 31, 2023
MOH	\$ 1,353,233	\$ -	\$ 491,699	\$ 861,534
MCCSS	<u>11,188</u>	<u>3,482</u>	<u>-</u>	<u>14,670</u>
	<u>\$ 1,364,421</u>	<u>\$ 3,482</u>	<u>\$ 491,699</u>	<u>\$ 876,204</u>

# The Ontario Caregiver Organization

## Notes to Financial Statements

March 31, 2023

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### 5. Deferred contributions

Deferred contributions represent funds advanced under funding agreements that have not been spent. Current portion represents the amount of deferred contributions that must either be spent in the next fiscal year or returned to the funder.

The changes in the balance are as follows:

	<b>2023</b>	<b>2022</b>
Balance, beginning of year	\$ -	\$ -
Add: funds received per agreements		
MOH	3,439,053	3,491,802
MCCSS	200,000	218,350
Ontario Health	<u>1,987,236</u>	<u>-</u>
	5,626,289	3,710,152
Less: amounts recognized in revenue		
MOH	(3,439,053)	(3,388,963)
MCCSS	(196,518)	(207,162)
Ontario Health	<u>(99,457)</u>	<u>-</u>
	(3,735,028)	(3,596,125)
Less: due to Ministry (Note 4)		
MOH	-	(102,839)
MCCSS	<u>(3,482)</u>	<u>(11,188)</u>
	<u>(3,482)</u>	<u>(114,027)</u>
Balance, end of year	1,887,779	-
Less: current portion	<u>(1,415,836)</u>	<u>-</u>
Long term portion	<u>\$ 471,943</u>	<u>\$ -</u>

The balance is comprised of:

	<b>2023</b>	<b>2022</b>
Ontario Health	<u>\$ 1,887,779</u>	<u>\$ -</u>

# The Ontario Caregiver Organization

## Notes to Financial Statements

March 31, 2023

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### 6. Deferred capital contributions

Deferred capital contributions represent the unamortized amount of restricted contributions received for the purchase of government funding capital assets. The deferred capital contributions are amortized to revenue in the statement of operations at rates corresponding to those applied to record amortization expense for the related capital assets. The changes in the deferred capital contributions balance are as follows:

	2023	2022
Balance, beginning of year	\$ 37,086	\$ 60,576
Add: amounts received per agreements	34,092	8,198
Less: amortization of deferred capital contributions	<u>(23,601)</u>	<u>(31,688)</u>
Balance, end of year	47,577	37,086
Less: current portion	<u>(24,547)</u>	<u>(14,428)</u>
Long term portion	<u>\$ 23,030</u>	<u>\$ 22,658</u>

### 7. Commitments

The Organization has entered into an agreement to lease premises until December 31, 2023. The Organization is committed to the following future minimum annual lease payments:

Fiscal Year	Commitment
2024	\$ <u>70,580</u>

### 8. Pension plan

All employees of the Organization are members of the Healthcare of Ontario Pension Plan which is a multi-employer defined benefit pension plan. Plan members will receive benefits based on the length of service and on the average of annualized earnings during the five consecutive years prior to retirement, termination, or death that provides the highest earnings. Employer contributions made to the Plan during the year by the Organization amounted to \$148,804 (2022 - \$142,769).

The most recent actuarial valuation of the Plan at December 31, 2022 indicates the Plan is fully funded. As of December 31, 2022, the Plan is in a surplus position with value of net assets of \$185,097 million and value of pensions obligations of \$92,721 million.

# The Ontario Caregiver Organization

## Notes to Financial Statements

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### 9. Financial instruments and risk management

The Organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the Organization's risk exposure and concentrations at the balance sheet date.

#### **Credit risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk on its HST receivable. This risk is limited to the balance on the financial statements and is mitigated by the fact that it is owed by the federal government.

#### **Liquidity risk**

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization manages this risk by ensuring it has sufficient cash to meet its financial liabilities.

It is management's opinion that the Organization is not exposed to significant credit or liquidity risk arising from the financial instruments.

### 10. Guarantees

In the normal course of business, the Organization enters into agreements that meet the definition of a guarantee. Indemnity has been provided to all directors and officers of the Organization for various items including, but not limited to, all costs to settle suits or actions due to involvement with the Organization, subject to certain restrictions.

Directors' and officers' liability insurance has been purchased to mitigate the cost of any potential future suits or actions. The term of the indemnification is not explicitly defined but is limited to the period over which the indemnification party served as a director or officer of the Organization.

There are no lawsuits or potential lawsuits or actions pending and therefore the maximum amount of any potential future payment cannot be reasonably determined.

### 11. Comparative figures

Certain figures have been restated to conform with the presentation in the current year.